

RENTAL/PARTY AGREEMENT

-To Be Filled out by the Host of the Party or Event, if you are a Participant that will be shooting, please sign the Liability Waiver only-

GENERAL PARTY RULES AND PROCEDURE

All shooters must be over the age of 6.

Archery requires participants to be attentive to details and simple safety protocol, have basic arm, shoulder, and back strength, and the willingness to shoot and obey rules.

All participants under the age of 18 must be accompanied by an adult on the range at all times.

All participants have signed our LIABILITY WAIVER- party members unable to sign the waiver will be asked to sit out.

- Our website <http://www.rockymountainarcheryfc.com/events--leagues.html> under Birthday Parties/Group Events/Team Building has a link to this file if you would like to provide the Liability Waiver directly to participants.

Renter is completely responsible for the wellbeing and behavior of all party guests while on the premises of Rocky Mountain Archery

Be sure to have other adults on hand to help in the running of your party to keep it safe and smooth.

Please be sure that absolutely no running in the range, party rooms, hallways, or stairs occurs.

Renters and guest are expected to respect the property. Anyone found disrespecting any of Rocky Mountain Archery's property will be asked to leave the property.

All participants must listen to the "mini lesson" which includes safety, form, and how to aim. If a spectator/sibling/ or party member originally didn't want to participate and wants to shoot later in the party, that person has to have listened to the entire mini lesson. No shooters may be added mid party.

The event cannot start without absolutely all participants that intend to shoot. We highly recommend telling your party members to arrive at least 15 minutes early, so that late members do not delay your start time and shorten your time on the range. Ex. The party reservation is for 3 to 4 and 8/10 participants have arrived, 10 minutes later the remaining 2 arrive. Your hour-long party will be from 3:10-4.

The shooting portion of the party will always precede the celebration portion (presents, cake, and/or food) of the party if renting upstairs room.

Please refrain from bringing eating or drinking refreshments or opening presents on the shooting range.

PAYMENT

A nonrefundable deposit of \$50 must be made in order to finalize the agreement, without the deposit the reservation is incomplete. This deposit will go towards your total on the day of the event. Refunds will be made only if cancellation is made 5 days prior to the scheduled event.

\$15 per shooter per hour, may elect for a time extension of 30 or 60 minutes. Rates are as follows.

1 hour - \$15 per shooter
90 minutes - \$22.50 per shooter
2 hours - \$30 per shooter

A room is available upstairs for present opening, cake eating, meetings- whatever fits your needs- for \$50 an hour.

- The room for rental is up a flight of stairs, please remember to take this into account when booking, we apologize for any inconvenience this may cause you.

Total = (Shooter Quantity x (Hourly fee x Time)) + \$50 Room Rental, if chosen to rent - \$50 Deposit

A credit card will be recorded kept on file in a secure location from reservation date to party completion. The credit card may be charged for extended party stay or the additional clean up fee as addressed below. You may elect to have the remaining portion of the party cost after the deposit on the card on file or another card on the day of.

SETUP AND CLEAN UP

Room rentals will have 15 minutes of set up prior to the party start time and 15 minutes of clean up time after the party end time. It is the renter’s responsibility to leave the party room as it was found. When making your reservations, please allow enough time before and after your event for setting up and taking down necessary equipment and decorations and cleaning the facility. Renter is responsible for making sure all waste materials such, as paper towel, plates, napkins, table cloths, wrapping paper etc. go in the trash receptacles provided. The Clean Up Checklist will be filled out and signed off by RMA staff members on the day of. Rocky Mountain Archery reserves the right to charge an additional clean up fee of \$15 if the any mess is left upon the renter’s exit. Please pass any decorations that will be used on the shooting range as targets by Rocky Mountain Archery staff. Due to airborne sickness, including COVID-19, all balloons shot at Rocky Mountain Archery can be filled with a hand pump, a compressor, or helium tank. No balloons for the purpose of shooting at can or will be filled by mouth to limit any airborne saliva spread.

I HAVE HAD SUFFICIENT TIME TO READ THIS ENTIRE DOCUMENT. I HAVE READ AND UNDERSTOOD IT, AND I AGREE TO BE BOUND BY ITS TERMS.

Name of Party Renter/ Host	Signature of Party Renter/ Host	Date
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RMA Agent Signature

Number of Participants in Group Event or Party _____

Age Range of Participant _____

Type of Event _____

A COPY OF THIS RENTAL AGREEMENT, SIGNED, AND THE \$50 DEPOSIT FINALIZES THIS AGREEMENT AND COMPLETES THE RESERVATION. INABILITY TO DO SO WILL FORFIT THE RESERVATION DATE.

-TO BE FILLED OUT ON THE DAY OF EVENT, IF ROOM IS RENTED-

CLEANUP CHECKLIST

- Counters cleared and wiped clean
- Freezer and Fridge cleared of any food, drinks, and no mess was made
- Table and chairs cleared/ wiped down and reset
- Gift wrapping/ packaging/ food/ leftovers in trash receptacle
- All party décor taken down and tape/ hanging supplies removed
- Floors vacuumed down to clean carpet and emptied into trash
- All trash is in trash can or additional trash bags beside trash can.
- Checklist filled out and signed off by RMA staff members as completed.

RMA Staff Sign off _____ Date _____